

# CONTRACT OF AGREEMENT

## KNOW ALL MEN BY THESE PRESENTS:

This Contract is made and executed this \_\_\_ day of \_\_\_\_ 2025 in Bayombong, Nueva Vizcaya by and between:

The **NUEVA VIZCAYA STATE UNIVERSITY**, a government instrumentality, created by virtue of RA No. 9272, with principal office in Bayombong, Nueva Vizcaya, represented herein by the University President, **WILFREDO A. DUMALE, JR.**, hereinafter referred to as the **Procuring Entity**;

and

The **PC ENTERPRISES** with the principal office at Gen. Santos St., Poblacion North, Solano, Nueva Vizcaya, 3709 Philippines represented herein by its Proprietress and General Manager, **CIELITA J. PASCUA**, hereinafter referred to as the **Supplier**;

## WITNESSETH:

WHEREAS, the **Procuring Entity** invited Bids for certain supplies/goods and ancillary services for **Project 2025-08G: Supply and Delivery of Various Office Supplies and Consumables of the University**;

WHEREAS, the **Procuring Entity** has accepted the Bid of the **Supplier** to the aforesaid supplies/goods/services;

WHEREAS, the **Procuring Entity** has issued the Notice of Award to the **Supplier** on \_\_\_\_\_, 2025;

NOW THEREFORE, for and in consideration of the foregoing premises, the parties hereto as by these presents, do hereby agree and be bound by the following terms and conditions, to wit:

### I. Contract Price

The total contract price is **Two Million Six Hundred Thirty-three Thousand Eight Hundred Six Pesos only (Php2,633,806.00)**.

### II. Expected date of Delivery of Goods and/or Performance of Services is Sixty (60) calendar days.

It is therefore, mandatory on the part of the **Supplier** that the delivery of the goods and/or performance of services shall be made in accordance with the time schedule prescribed by the **Procuring Entity** under the Schedule of Requirements.



### III. Goods/Supplies

The **Supplier** accepted the aforesaid amount as payment of goods/supplies materials for the completion of works at the unit Bid stated below:

NO.	Item Description	Qty	Unit	TOTAL AMOUNT
1	ACRYLIC NAMEPLATE, blank clear desk stand acrylic name plate holder 12"w x 3" h, triangle	100	Piece	30,000.00
2	ARCHFILE, 2-Ring Binder File Organizer 3 inches Side Clip Color: Black, can fit A4 and Short Paper	4	Piece	380.00
3	ARCHFILE, 2-Ring Binder File Organizer 3 inches Side Clip, Color: Black, can fit Long paper	12	Piece	1,140.00
4	BALLPEN, .35 mm gel pen, black, refillable, retractable, 12 pcs/box	86	Box	16,770.00
5	BALLPEN, 0.7 mm ballpoint, black, high-quality ink, 12 pcs/box	70	Box	4,550.00
6	BALLPEN, 0.8 mm, ballpoint, black, high-quality ink, 12 pcs/box	32	Box	4,320.00
7	BALLPEN, Black, 0.5, gel pen, retractable with comfortable rubber grip, visible ink level, 12pcs/box	77	Box	15,015.00
8	BALLPEN, Black, Ballpoint 0.5, 12 pcs/box	145	Box	10,875.00
9	BALLPEN, black,0.5 gel pen, retractable with comfortable rubber grip, visible ink level,12pcs/box	8	Box	1,672.00
10	BALLPEN, Blue, 0.5, gel pen retractable with comfortable rubber grip, visible ink level, 12pcs/box	46	Box	9,614.00
11	BALLPEN, Blue, Ballpoint 0.5, 12 pcs./box	65	Box	5,850.00
12	BALLPEN, Green, Ballpoint 0.5, 12 pcs/box	4	Box	360.00
13	BALLPEN, Purple, Ballpoint 0.5, 12 pcs/box	5	Box	450.00
14	BALLPEN, red ballpoint,0.5. 12 pcs/box	10	Box	800.00
15	BALLPEN, Red, Ballpoint, 0.5, 12pc/box	39	Box	3,120.00
16	BATTERY, dry cell size AAA 2 pieces per pack	10	Pack	750.00
17	BATTERY, lithium CR2032 Coin type Battery, 3V, 5pcs per pack	15	Pack	2,250.00
18	BOARD, Clipboard, long, flip cover, any color, flexible plastic	33	Piece	2,805.00
19	BRUSH, 2in1 Floor Brush Hard Bristle Cleaning Brush Long Handle Brush, Size: 105*22CM, Material: stainless steel, Brush: PVC bristle + rubber	2	Piece	380.00
20	BRUSH, for toilet bowl brush, long handle, plastic	6	Piece	900.00
21	CALCULATOR, Scientific Calculator 2-Line Display Scientific Calculator Plus Bk Display Calculations Calculator with 240 functions, dot matrix display, battery powered, textbook display, accurate and easy to use.	3	Unit	1,950.00
22	CART, 3-Tier Utility Plastic Tray Trolley Shelf Rack Organizer with Locking Wheels and Handle	2	Unit	9,000.00
23	CARTOLINA, assorted colors, 25 sheets	28	Pack	6,160.00
24	CERTIFICATE HOLDER, 8 x 11", green	56	Piece	1,960.00
25	CERTIFICATE HOLDER, 8.5"x11", with glass and with plastic/wooden frame	15	Unit	3,750.00
26	CERTIFICATE HOLDER, Certificate holder - Size: 8 1/4 X 11 X 3/4 inches (A4 Bond Paper)	230	Piece	8,050.00

27	CERTIFICATE HOLDER, Certificate holder - Size: 8 1/4 X 11 X 3/4 inches (A4 Bond Paper), Color Green	84	Piece	2,940.00
28	CERTIFICATE HOLDER, material type: plastic product dimension: 216mm x 279mm (8.50 x 11 inches) color: red	120	Piece	4,200.00
29	CERTIFICATE HOLDER, Size: 8 1/2 X 13 inches (red) Material is made of Cardboard and plastic; 2 hangers at the back for portrait and landscape orientation	30	Piece	1,500.00
30	CERTIFICATE HOLDER, with glass cover and with plastic/wooden frame 8.5" x 13" color: Dark Brown	80	Piece	20,000.00
31	CLEANING BLADE, Gestetner MP 2014AD	1	Piece	990.00
32	CLEARBOOK, Long, 20 pcs sheet and refillable, green color	35	Piece	1,575.00
33	CLEARBOOK, Long, white color, 20 pages	30	Piece	1,350.00
34	CLIP, backfold 19mm, 12pcs/box	1	Box	15.00
35	CLIP, Stainless Steel, Bulldog Clips, 75mm	24	Piece	480.00
36	CLOCK, 18 Inch Large Digital Display LED Wall Clock, Displays hour, minute and second (approx. 3" height LED), Displays date, month, year, weekday and temperature, Automatic temperature display, (at 9-50C). Power supply: 220V Power: less than or equal to 4.5W.	2	Unit	4,800.00
37	CLOCK, 18 inches Round Wall Clock, Plastic Frame 460mm	2	Piece	3,800.00
38	CLOCK, Glass Wall Clock, Size: 30cm, 1.5V carbon AA battery, black	3	Piece	2,550.00
39	CLOCK, Wall clock, at least 30 cm (11") or 14", round, plastic (battery operated, AA)	20	Unit	5,000.00
40	CORK BOARD, 12x18 inches with aluminum frame and rubber edges	23	Piece	8,970.00
41	CORRECTION TAPE, at least 10 meters	536	Piece	11,256.00
42	COVER, Gauge 6 PVC Sheet Plastic Cover Roll CLEAR / TRANSPARENT 48"x50m/roll	6	Roll	17,100.00
43	COVER, Hot melt/thermal Binder Cover for A4 size at least 15 mm (101-130 sheets of paper) with transparent PVC front cover and white paper back cover	21	Piece	15,750.00
44	COVER, Hot melt/thermal Binder cover for A4 size at least 6mm (36-50 sheets of paper) with transparent PVC front cover and white paper back cover	20	Piece	9,000.00
45	CUTTER, Industrial Snap-off Blade Cutter Knife (18x100mm) with 3pcs Blades Refill 30003	26	Piece	6,500.00
46	DATA FOLDER, 2" spine 2 rings F4 size. Durable LA mechanism. Spine insert Metal reinforced edges. Finger pull hole. Lockable front cover. Color: Black Size: Legal	121	Piece	11,495.00
47	DATER, Self inking 7-Digit Automatic Numbering Machine	8	Unit	5,200.00
48	DATING AND STAMPING MACHINE, Heavy Duty, year up to 2030 format (Month/Day/Year) Pad Size: 3 mm	23	Piece	8,050.00
49	DEODORANT CAKE, 100g/pc, scent: lemon	40	Piece	3,000.00
50	DESK ORGANIZER, 3grids desk organizer/pen holder, stainless steel, Black	2	Piece	300.00
51	DETERGENT POWDER, 2.35 kg/pack	20	Pack	9,000.00
52	DISHWASHING, liquid, 1 liter/bottle, lemon scent	22	Bottle	2,420.00

53	DISINFECTANT SPRAY, aerosol type, 500g, any available scent	20	Bottle	6,400.00
54	DOCUMENT FRAME, 8.5" x13", PVC plastic certificate frame with glass cover, no stand	46	Piece	18,860.00
55	DOCUMENT FRAME, 8.5x11", brown, PVC plastic certificate frame with glass	89	Piece	31,150.00
56	DOCUMENT FRAME, A4, PVC plastic certificate frame with glass cover, no stand	48	Piece	18,720.00
57	DRUM CARTRIDGE, OPC Drum Gestetner, MP2014AD	2	Piece	31,000.00
58	DRY SEAL, NVSU Dry Seal Desk Seal Machine Engraved/Black variation	3	Piece	14,700.00
59	ENVELOPE, Brown, A4	754	Piece	4,524.00
60	ENVELOPE, Brown, Long	2183	Piece	15,281.00
61	ENVELOPE, Plastic Envelope, long, gauge 4 25 pcs per pack	12	Pack	1,020.00
62	ERASER, Magnetic Whiteboard Eraser	7	Piece	210.00
63	ERASER, plastic/ rubber, smudge-free, small at least L4 cm x W1.12 cm x H2 cm or with a weight of at least 0.013kg	8	Piece	280.00
64	FABRIC CONDITIONER, 1 liter per pack	30	Pack	3,600.00
65	FASTENER, metal; 7 cm; 50 pcs per box	138	Box	5,520.00
66	FILE ORGANIZER, desk file organizer, 4 layer Metal Mesh File Tray, Black	4	Piece	1,960.00
67	FILE ORGANIZER, File Holder Storage Box A4 Paper Desktop Book Magazine Desk Shelf Home Office Stationery Organizer (5 layers 34*25*26.5cm [horizontal file])	6	Unit	3,900.00
68	FILE ORGANIZER, Rattan Eco Tray Brown or Cream Plastic Dimension: Length 35 cm, Width 26 cm, Height 8.5 cm	8	Piece	3,600.00
69	FILE ORGANIZER, Rattan Eco Tray Brown or Cream Plastic Dimension: Length 35 cm, Width 31 cm, Height 22 cm Inclusion of Cover Lid	15	Piece	5,250.00
70	FILE ORGANIZER, With 4 Sliding Trays, Metal Mesh File Tray, Black	15	Unit	6,750.00
71	FILING TRAY, Document tray, detachable, white or gray color, heavy duty, plastic(thick), at least 28 cm width x 39 cm length, 5 layers	24	Piece	13,200.00
72	FILING TRAY, Metal Document Organizer, 3 layer Metal Tray, Heavy Duty, Color Black	30	Piece	13,500.00
73	FILING TRAY, Metal Tray Document Organizer, 3 layer Metal Tray, Heavy Duty, Color Black	64	Piece	31,360.00
74	FOLDER, Expanding Folder, Size A4" 100pcs/box, Brown Kraft	6	Box	15,540.00
75	FOLDER, Magnet clip folder, w/ pen holder and side pocket, Size: fits legal	4	Piece	2,760.00
76	FOLDER, Ordinary White Folder [LONG]	486	Piece	2,916.00
77	FOLDER, Ordinary white/brown folder (short)	20	Piece	100.00
78	FOLDER, Pressboard Expanding Folder GREEN Short (9.3 x 12.3 inches)	130	Piece	2,470.00
79	FOLDER, Pressboard, long, white 100pcs per box with custom print for Registrar Use	35	Box	157,500.00
80	GLUE GUN, 40W Heavy Duty for small size glue stick	23	Piece	3,105.00
81	GLUE, Glue Stick, Big	15	Piece	150.00
82	GLUE, GLUE STICK, SMALL	329	Piece	2,303.00
83	GLUE, Padding glue, red, 500g	5	Bottle	950.00
84	GLUE, Rugby, 350ml	11	Bottle	1,320.00

85	GLUE, Wood Glue Water Resistant 236ml	2	Bottle	780.00
86	GUN TACKER, Material : steel top spring configuration, high strength. Stapler gun fit to frame staple(4-14 mm), round staple (10-12 mm) and finish nail(10-14 mm)	18	Unit	29,700.00
87	INK CARTRIDGE, Epson Ink Cart, Standard T-973120 Black	1	Cart	8,500.00
88	INK CARTRIDGE, EPSON Maintenance Box WF C878R	1	Unit	4,990.00
89	INK, Refill, 30 ml, for Pilot Whiteboard Marker, Black	192	Bottle	22,080.00
90	INK, BROTHER Printer Ink SET, BT5000C, BT5000M, BT500Y, BTD60BK	12	Set	24,600.00
91	INK, Epson 001 127 ml, Black, Genuine	31	Bottle	16,585.00
92	INK, Epson 001, 70 ml, Cyan, Genuine	24	Bottle	8,448.00
93	INK, Epson 001, 70 ml, Magenta, Genuine	26	Bottle	9,152.00
94	INK, Epson 001, 70 ml, Yellow, Genuine	19	Bottle	6,688.00
95	INK, Epson 003 65ml, Black, Genuine	760	Bottle	247,000.00
96	INK, Epson 003 65ml, Cyan, Genuine	365	Bottle	122,640.00
97	INK, Epson 003 65ml, Magenta, Genuine	398	Bottle	133,728.00
98	INK, Epson 003 65ml, Yellow, Genuine	374	Bottle	125,664.00
99	INK, Epson 003, CMYK colored ink set, Genuine	66	Set	87,978.00
100	INK, Epson 664, CMYK colored ink set, Genuine	26	Set	34,658.00
101	INK, EPSON Black Ink Standard for WF-C878R	1	Unit	5,990.00
102	INK, EPSON Cyan Ink Standard for WF-C878R	1	Unit	10,000.00
103	INK, Epson Ink 008, Black 135ml, GENUINE	26	Bottle	28,210.00
104	INK, Epson Ink 008, Cyan 70ml, GENUINE	19	Bottle	16,967.00
105	INK, Epson Ink 008, Magenta 70ml, GENUINE	19	Bottle	16,967.00
106	INK, Epson Ink 008, Yellow 70ml, GENUINE	17	Bottle	15,181.00
107	INK, EPSON Magenta Ink Standard for WF-C878R	1	Unit	10,000.00
108	INK, Epson WorkForce Pro WF-C579R Duplex All- in-One Inkjet Printer Ink (Cyan)	4	Piece	17,464.00
109	INK, Epson WorkForce Pro WF-C579R Duplex All- in-One Inkjet Printer Ink (Tube) Black	4	Piece	47,400.00
110	INK, Epson WorkForce Pro WF-C579R Duplex All- in-One Inkjet Printer Ink (Tube) Magenta	4	Piece	17,464.00
111	INK, Epson WorkForce Pro WF-C579R Duplex All- in-One Inkjet Printer Ink (yellow)	4	Piece	17,464.00
112	INK, EPSON Yellow Ink Standard for WF-C878R	1	Unit	10,000.00
113	INK, For Brother LC539XL Genuine Ink Cartridge (Black)	1	Piece	415.00
114	INK, For Brother LC539XL Genuine Ink Cartridge (Cyan)	1	Piece	415.00
115	INK, For Brother LC539XL Genuine Ink Cartridge (magenta)	1	Piece	415.00
116	INK, For Brother LC539XL Genuine Ink Cartridge (yellow)	1	Piece	415.00
117	INK, for stamp pad, 50 ml any color	3	Bottle	90.00
118	INK, for stamp pad, 50ml, blue	5	Bottle	150.00
119	INK, Marker Ink Refill, 30ml, permanent	26	Bottle	1,430.00
120	INK, sublimation ink black 70 ml.	3	Bottle	765.00
121	INK, sublimation ink CYAN , 70 ml,	2	Bottle	510.00
122	INK, sublimation ink MAGENTA 70 ml.	1	Bottle	255.00
123	INK, sublimation ink YELLOW 70 ml.	1	Bottle	255.00
124	KNOB, Door, cylindrical keyed entry Fits Doors 1 3/8 " - 1 3/4 " thick to 2 3/8 " or 2 3/4 " backset	1	Set	300.00

	With 3 keys, Easy to install, Stainless Steel Finish (SS)			
125	LAMINATING FILM, Photo Top Cold Laminating Film A4 80gsm Glossy (20sheets)	43	Pack	4,730.00
126	LAMINATING FILM, Photo Top Cold Laminating Film A4 80gsm Matte (20sheets)	50	Pack	5,500.00
127	LAMINATING FILM, photo top, high quality, glossy, size: A4, 180 microns, 20 sheets/pack	7	Pack	770.00
128	LIQUID HAND SOAP, 500ml, lavender scent	10	Bottle	1,550.00
129	MAGAZINE FILE BOX, Material: Cardboard Paper Size: 8.5X13 inches Size: 15.5X 9.5 X 4.5 inches Single	63	Piece	9,198.00
130	MARKER, Black Whiteboard marker Refill (12pcs/box)	9	Box	2,250.00
131	MARKER, Double-tip, permanent, black, 10 pcs/pack	5	Box	1,300.00
132	MARKER, Permanent, felt tip, refillable, BLACK, 12 pcs/box fine tip	33	Box	8,250.00
133	MARKER, Permanent, felt tip, refillable, BLACK, 12 pcs/box, Broad	2	Box	500.00
134	MARKER, Whiteboard Marker 12pcs/Box, Black Broad	100	Box	25,000.00
135	MOP, Rotating Mop and Spin Dry Bucket Set with 1 Microfiber Mop Head, 360degrees Rotating Mop head, Polypropylene Plastic ( mop bucket), Stainless steel mop handle	4	Set	6,000.00
136	MOUSE PAD, black, 300-400mm x 250-350mm	31	Piece	1,705.00
137	NOTE PAD, Removable notes arrow-Please sign here, fluorescent pad 125 sheets, any color	168	Pack	6,720.00
138	NOTE PAD, Stick -on 1"x3" - 3 in 1 COLOR (3 x 100 sheets)	150	Pad	5,250.00
139	NOTE PAD, stick on, 3" x 5", 100 sheets per pad	131	Pad	4,585.00
140	NOTEBOOK, Binding notebook front and back PP hard cover with binder for A4 size, white or light green or light blue or transparent at least 30 holes; matte texture	4	Set	3,800.00
141	NOTEBOOK, Steno Notebook, 6X9", 60 leaves, Ruled sheets	30	Piece	900.00
142	NOTEBOOK, with NVSU mark (see attached design)	21	Book	5,250.00
143	PAINT BRUSH, 3"	10	Piece	800.00
144	PAPER TRIMMER/CUTTING MACHINE, Wood, A4 12 x 10	2	Unit	1,980.00
145	PAPER, A3, 100 gsm	13	Ream	7,865.00
146	PAPER, Board Paper: 8.5" X 11", 180 GSM, Color: White 10 sheets/pack	31	Pack	1,550.00
147	PAPER, Board paper; 12" x 18" ; 180 gsm	2	Ream	650.00
148	PAPER, Board Paper; 8.5" x 11"; 180 gsm	1	Ream	325.00
149	PAPER, Board, Long, white, 220gsm, 100 sheets per pack	10	pack	3,900.00
150	PAPER, Certificate Paper Laid specialty, by 10 sheets, cream, A4, 120gsm	97	Piece	5,335.00
151	PAPER, Colored paper (assorted color), A4, 250sheets/pack	6	Pack	1,500.00
152	PAPER, Laid Specialty Paper for certificates, 90gsm, 500pcs/ream, 8.5 x 11 inches, cream	8	Ream	8,800.00
153	PAPER, Matte sticker paper, White, A4, 80gsm, 10 pcs/pack	101	Pack	4,545.00
154	PAPER, Multi-Purpose, A4, gsm 70	30	Ream	6,030.00
155	PAPER, Multi-Purpose, Long, gsm 70	30	Ream	6,750.00

156	PAPER, Specialty paper, light green, 8.5" x 13", long, 90gsm, 500's per ream	9	Ream	9,900.00
157	PAPER, Pattern Paper (Weight:150 Standard) 47" X 100' (Heavy Thickness)	100	Piece	2,000.00
158	PAPER, Photopaper, Photo, A4 (8.3in x 11.7in), 200gsm, Glossy 20pcs/pack	70	Pack	3,850.00
159	PAPER, Photopaper, Photo, A4 (8.3in x 11.7in), 230gsm, Glossy 20pcs/pack	37	Pack	2,220.00
160	PAPER, Photopaper, Photo, legal size, 200gsm, Glossy 20pcs/pack	16	Pack	1,040.00
161	PAPER, Specialty Board Paper 180gsm White, A4 10sheets/ pack	140	Pack	6,300.00
162	PAPER, Specialty Board Paper, long/legal, White,180 gsm, 100pcs/pack	34	Pack	11,900.00
163	PAPER, Specialty Board Paper, short, White,180 gsm, 100pcs/pack	2	Pack	690.00
164	PAPER, Specialty board, A4, pale cream, 160gsm, 10pcs/pack	14	Pack	910.00
165	PAPER, Specialty board, A4, pale cream, 160gsm, 10pcs/pack	85	Pack	5,525.00
166	PAPER, Specialty paper, 8.5"x13", 160 GSM, CREAM, 10pcs per pack	30	Pack	1,350.00
167	PAPER, Specialty paper, 8.5"x13", 200 GSM, CREAM, 100 pcs per pack	16	Pack	7,200.00
168	PAPER, Specialty paper, 8.5"x13", 200 GSM, WHITE, 100 pcs per pack	63	Pack	28,350.00
169	PAPER, Specialty Paper, A4, white, 200gsm, 100pcs/pack	10	Pack	4,250.00
170	PAPER, Specialty Paper, Size -"Long 8.5x13", Color-"Cream", 200 GSM, 10sheet/packs	32	Pack	1,440.00
171	PAPER, Specialty Paper, Size-"Long 8.5x13", Color-"Cream", 90 GSM, 10sheet/packs	93	Pack	4,185.00
172	PAPER, Specialty Paper, Size-"Short 8.5x11", Color-"Cream", 90 GSM, 10sheet/pack	100	Pack	4,500.00
173	PAPER, Specialty paper, Size: 8.5x11", Color: White, GSM: 160, 10sheets/pack	65	Pack	2,925.00
174	PAPER, Specialty paper, Size: 8.5x11", Color: White, GSM: 180, 10sheets/pack	30	Pack	1,350.00
175	PAPER, Specialty paper, Size: 8.5x11", Color: White, GSM: 200, 10sheets/pack	10	Pack	450.00
176	PAPER, Specialty paper, white, 8 x 13 inches, 200 gsm, 100 sheet/pack	23	Pack	9,200.00
177	PAPER, Sticker A4, Glossy, Waterproof, 100 pcs/pack	87	Pack	2,610.00
178	PAPER, Sticker A4, Matte 100 pcs/pack	74	Pack	16,650.00
179	PAPER, Sublimation Paper A4 100 sheets per pack	24	Pack	5,280.00
180	PAPER, vinyl inkjet sticker paper, high quality, glossy, size:A4, used with inkjet printer, 20 sheets/pack	22	Pack	7,040.00
181	PENCIL SHARPENER, One-Hole with Container, Alloy blade	1	Piece	35.00
182	PENCIL, medium#2, with eraser, 12pcs/box	2	Box	300.00
183	PENCIL, Standard Tailoring Pencil, color: orange 12pcs/box	1	Box	195.00
184	PENCIL, Standard Tailoring Pencil, color: red 12pcs/box	1	Box	195.00
185	PENCIL, Standard Tailoring Pencil, color: white 12pcs/box	1	Box	195.00
186	PENCIL, Standard Tailoring Pencil, color: yellow 12pcs/box	1	Box	195.00

187	PHOTO FRAME, Glass front cover Plywood back cover Matting : Off white color 1inch both side (message first for customize size matting) Polystyrene Frame(made of plastic) 8x10 inches with matting (8x10 inches visible area)	24	Piece	8,400.00
188	POST SCREW/ CHICAGO SCREW, Post length: 4",; For holes 1/4" in diameter (Aluminum); Post and Screw Head Diameter: 7/16" (Aluminum); Post Diameter: 3/16" (Aluminum ) 10pcs/pack	49	Pack	5,880.00
189	POT, Jumbo Fiber cement terrazzo flower pots ceramics, black color (as per sample) 15" w x 14" h	10	Piece	3,500.00
190	PVC COVER, Clear, 300 mic, A4 (100 pcs/pack)	9	Pack	5,175.00
191	PVC COVER, Legal, 216 x 330 mm, 200 mic	15	Box	6,750.00
192	PVC COVER, Transparent, 300 mic, A4,(100pcs per pack)	48	Pack	27,600.00
193	PVC COVER, Transparent, 300 mic, legal (100 pcs/pack)	120	Pack	74,400.00
194	RING BINDER, Double loop wire binder, A4 size and at least 34 holes, 100 pcs/box, at least 60 sheets capacity (7.9 mm), black	13	Box	3,250.00
195	RING BINDER, Plastic, Ring Binder, 6mm, 30 sheets	118	Dozen	8,850.00
196	RING BINDER, Plastic, Ring Binder, 8mm, 50 sheets	70	Dozen	5,600.00
197	RULER, Durer Triangular Set Clear 28cm	10	Set	5,100.00
198	RULER, stainless, steel, 12 inches	24	Piece	1,320.00
199	RULER, triangular Scale Weight: 0.1 kg Length: 30 cm Width: 3 cm Height: 3cm	20	Piece	1,900.00
200	RULER, T-Square Acrylic, Transparent 24"	20	Piece	4,600.00
201	SCISSORS, 215mm (8.5")	82	Piece	4,920.00
202	SCISSORS, heavy duty scissor 9"	38	Piece	4,028.00
203	SHEAR, 10 inch Heavy Duty Scissors for Leather Sewing shears for Tailoring Industrial	4	Piece	1,000.00
204	SIGN PEN, Fine Line pen 0.8 , Black, water and fade proof, pigment ink (Uni pin)	45	Piece	3,375.00
205	SIGN PEN, liquid ink rollerball, 1.00mm, 12pcs/box, color black	35	Box	8,330.00
206	SIGN PEN, liquid ink rollerball, 1.00mm, 12pcs/box, color blue	41	Box	9,758.00
207	SIGN PEN, Quick-dry, gel pen, 0.7mm, blue, 12pcs per box	134	Box	17,420.00
208	SIGN PEN, Quick-Drying gel pen 0.5mm, Orange, 12pcs/box	25	Box	3,125.00
209	SIGN PEN, Quick-drying gel pen, 0.5mm, black, 12 pcs/box	5	Box	625.00
210	SIGN PEN, Quick-drying gel pen, 0.5mm, blue, 12 pcs/box	5	Box	625.00
211	SIGN PEN, Quick-drying gel pen, 0.5mm, green	66	Piece	8,250.00
212	SIGN PEN, Quick-drying gel pen, 0.5mm, purple, 12 pcs/box	18	Box	2,250.00
213	SIGN PEN, Quick-Drying, gel pen, 0.7mm, black, 12pcs per box	95	box	12,350.00
214	SIGN PEN, Quick-Drying, gel pen, 0.7mm, red, 12pcs per box	32	Box	4,160.00
215	SPONGE, Heavy Duty Scrub Sponge Regular, 150mm x 95mm x 30mm (pack of 3)	10	Pack	950.00
216	STAMP, Personalized self inking- stamp, 3 lines up to 30 characters per line, Black ink See attached design	19	Piece	8,550.00

217	STAMP, Personalized self-inking stamp, 1 line up to 11 characters (for library ownership) (delete items 216 & 217)	7	Piece	2,800.00
218	STAPLE WIRE, For gun tacker; 10-12 mm round staples; 1000 pcs	17	Box	765.00
219	STAPLE WIRE, Heavy Duty Staple Wire, Leg Length: 10mm, Staples up to 50-70 sheets. Size: 23/10 Leg Length: 10mm 3/8 Inches 1000pcs/box For Heavy Duty Stapler	16	Box	640.00
220	STAPLER, Half Strip Stapler Staple Size: 24/6 Stapling Margin: 50 mm Stapling Capacity: up to 30 sheets	29	Piece	21,750.00
221	STAPLER, Stapler Heavy Metal Adjustable Binding 240/140 Material: Metal Bookbinding Stapling Capacity: 120 Sheet Fit Staples(Pins) Size: 100sheets 23/6, 23/8, 23/10, 23/13	3	Unit	4,500.00
222	STICKER, Frosted Opaque Glass Window Film for Privacy, Glass Sticker, Self-Adhesive, Waterproof, 45cmx500cm	10	Roll	6,500.00
223	STICKER, Paper sticker A4 Matte, glossy, Water proof	100	Piece	500.00
224	STORAGE BOX, 25pcs Acrylic Drawer Organizer Desk Bins Container Storage Box Cutout Handle NO LID (8 pcs 3"x3"x2"; 8 pcs 3"x6"x2"; 3 pcs 6"x9"x2"; 6pcs 3"x9"x2")	3	Set	4,500.00
225	TAPE, Double sided adhesive 1"x10m	12	Roll	288.00
226	TAPE, Double sided, foam type 5 meters (1 inch)	45	Piece	2,700.00
227	TAPE, Hot melt strip, for Hot glue binding machine film for A4 size, at least 15 mm (approx. 101-130 sheets of paper)	10	Piece	300.00
228	TAPE, Hot melt strip, for Hot glue binding machine film for A4 size, at least 6 mm (36-50 sheets of paper)	20	Piece	800.00
229	TAPE, masking, 18mm (3/4) x 20 yards per roll	20	Roll	400.00
230	TAPE, Masking, 48mm 50m/roll	8	Roll	320.00
231	TAPE, Packaging, Clear, 48 mm width, 200 meters long	10	Roll	1,050.00
232	TAPE, Transparent, 24mm, 50m	12	Piece	240.00
233	THUMB TACKS, 100 pcs/box	67	Box	670.00
234	TISSUE, 2 ply, 12 rolls/pack	20	Pack	3,500.00
235	TONER CARTRIDGE, for Apeos 2150/2350 CT203553 Toner Cartridge, genuine	3	Cart	12,300.00
236	TONER CARTRIDGE, for Fuji Xerox DocuCentre S2110	6	Cart	22,800.00
237	TONER, CPI10, Gestetner, Genuine	2	Tube	2,600.00
238	TONER, DX2430, Gestetner, Genuine	2	Tube	6,500.00
239	TONER, for Gestetner MP 2014D	31	Bottle	108,500.00
240	TONER, Gestetner M2701 Toner, Genuine	13	Tube	45,500.00
241	TONER, MP 2014H, genuine	1	Piece	3,500.00
242	TRASHBAG, 37" x 40", XL, 10 pcs/roll or pack, Black	40	pack	2,600.00
243	WHITEBOARD, 3ftX5ft, with aluminum frame, wall mounted, magnetic	4	Piece	18,000.00
<b>GRAND TOTAL</b>				<b>2,633,806.00</b>

#### IV. Scope of Contract

The following documents shall be deemed to form, be read and construed as part of this Contract:

- (a) The Supplier's Bid, including the Technical and Financial Proposals, and all other documents/statements submitted (e.g. bidder's response to clarifications on the bid), including corrections to be bid resulting from the Procuring Entity's bid evaluation;
- (b) The Schedule of Requirements;
- (c) The Technical Specifications;
- (d) The General Conditions of Contract;
- (e) The Special Conditions of Contract
- (f) The Performance Security; and
- (g) The Notice of Award.

#### V. Warranty

The **Supplier** warrants that the goods/materials supplied under this Contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials, except when the technical specifications required by the **Procuring Entity** provide otherwise.

The **Supplier** hereby covenants with the **Procuring Entity** to remedy defects therein in conformity with the provisions of this Contract.

#### VI. Payment

The **Procuring Entity** covenants to pay the **Supplier** in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sums as may become payable under the provisions of this Contract and its ancillary documents, at the time and in the manner prescribed herein.

#### VII. Liquidated Damages

If the **Supplier** fails to satisfactorily deliver any or all of the goods and/or to perform the services within the period(s) specified in this Contract inclusive of duly granted time extensions if any, the **Procuring Entity** shall, without prejudice to its other remedies under this Contract and under the applicable law, deduct from the Contract Price, as liquidated damages, the applicable rate of one-tenth (1/10) of one (1) percent of the cost of the unperformed portion for every day of delay until actual delivery or performance.

#### VIII. Settlement of Disputes

If any dispute or difference of any kind whatsoever shall arise between the **Procuring Entity** and the **Supplier** in connection with or arising out of this Contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.

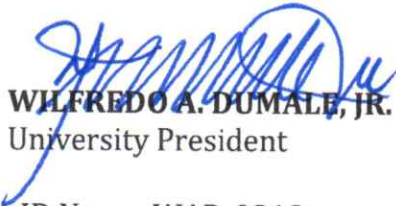
Dispute shall be resolved in accordance with RA No. 9285 or the Alternative Dispute Resolution Act of 2004.



Notwithstanding any reference to arbitration herein, the parties shall continue to perform their respective obligations under this Contract unless they otherwise agree; and the **Procuring Entity** shall pay the **Supplier** any monies due to it.

**IN WITNESS WHEREOF**, the parties hereto have caused this Contract to be executed in accordance with the laws of the Philippines on the day and year above written.

For the Procuring Entity:


  
**WILFREDO A. DUMALE, JR.**  
University President

ID No. WAD-0218

Issued on: Dec. 21, 2022

Issued at: Nueva Vizcaya State Univ.

For the Supplier:

  
**CIELITA J. PASCUA**  
Proprietress and General Manager

ID No. CTC 8426857

Issued on: 1-10-25


Issued at: Solano, Nueva Vizcaya

  
**ARLYNE A. GONZALES, CPA**  
CHIEF ADMINISTRATIVE OFFICER - FINANCE  
NVSU Representative

Signed in the presence of:

  
Supplier Representative

**Funds Available:**

  
**LIZA B. PARAGUAS-GONZAGA**  
NVSU Accountant IV  


**ACKNOWLEDGMENT**

Republic of the Philippines )  
Province of Nueva Vizcaya )  
Municipality of Bayombong ) s.s.

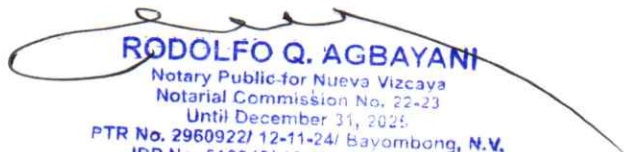
BEFORE ME, a Notary Public for and in the above jurisdiction, personally appeared **WILFREDO A. DUMALE, JR.** of the Nueva Vizcaya State University, who presented to me his valid ID WAD-0218 issued by NVSU as competent proof of identity, and **CIELITA J. PASCUA** of **PC ENTERPRISES** who presented to me her valid ID \_\_\_\_\_ issued by \_\_\_\_\_ as competent proof of identity, known to me to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own free act and deed and that they have authority to sign the same for and in behalf of their respective agencies.

The foregoing instrument, consists of twelve (12) pages, including this page on which this acknowledgment is written, signed by the parties and their instrumental witnesses on each and every page thereof, and pertains to the Contract of Agreement for goods/supplies/services.

WITNESS MY HAND AND SEAL on this 13 day of June 2025 in \_\_\_\_\_, Philippines.

Notary Public

Doc. No: 207 ;  
Page No.: 42 ;  
Book No.: C4 ;  
Series of 2025.

  
**RODOLFO Q. AGBAYANI**  
Notary Public for Nueva Vizcaya  
Notarial Commission No. 22-23  
Until December 31, 2025.  
PTR No. 2960922/ 12-11-24/ Bayombong, N.V.  
IBP No. 510848/ 12-17-24/ Pasig City  
Dumlao Blvd., Salvacion, Bayombong, N.V.